

Drugs and Adult Medication Policy (EYFS Updated - September 2025)

Policy Statement: At Butterflies Nursery we are dedicated to maintaining a safe, healthy, and substance-free environment for all children, staff, parents, and visitors. This policy aligns with the revised Early Years Foundation Stage (EYFS, September 2025) to ensure clear guidance on the use of drugs and adult medication.

Drugs:

- The possession, use, sale, or distribution of illegal drugs is strictly prohibited on our premises.
- Anyone found under the influence or handling illegal substances will be immediately reported to the relevant authorities.

Prescription Medication for Adults:

- Staff or visitors who require prescription medication during working hours must inform the manager beforehand.
- Prescription medications must be securely stored, inaccessible to children, and taken privately, away from children's view.

Self-Medication:

- Self-medication by staff during working hours is strongly discouraged.
- Staff needing medication must inform the manager to facilitate safe storage and privacy during administration.

Emergency Medication:

- Staff or visitors who require emergency medication (e.g., EpiPens, inhalers) must inform the manager, providing written authorisation and clear administration instructions.
- Emergency medication will be securely stored yet readily accessible; all staff will receive appropriate training in administering emergency medication.

Alcohol and Smoking:

- Alcohol consumption or smoking, including vaping, is prohibited on the premises at all times.
- Individuals must not arrive at or remain in the setting under the influence of alcohol or tobacco products.

Medication Records:

- All medications brought on-site must be recorded accurately in a confidential medication log.
- Logs will detail the medication name, dosage, administration time, and the responsible individual, securely stored in line with GDPR.

Staff Training and Awareness:

- Staff will receive training and induction covering the policy, medication administration, storage procedures, and emergency medication protocols.
- Staff will sign an acknowledgment confirming their understanding and compliance with this policy.

Review and Monitoring:

- This policy will be reviewed annually or more frequently if necessary, ensuring alignment with EYFS and legislative updates.
- Ongoing feedback from staff, parents, and external agencies will be actively sought to enhance policy effectiveness.

Alignment with EYFS 2025 Changes:

- This policy incorporates EYFS 2025 updates, emphasising children's health, safety, well-being, and rigorous substance control standards.

Signed: Chrissie Day

Date: 2nd July, 2025